

SSB1 Headquarters Company

Phoenix, Arizona



September 2002 Notes

Battalion Web Site: www.ssb1.navy.mil

Battalion Commander (N00)

1. **Change of Command** – The Change of Command ceremony has been scheduled for 06 October at Luke Air Force Base in the afternoon. Dress will be summer whites for military attendees and Chokers for participants. Further information will be provided during September drills. With the change in drill dates for October, please secure berthing arrangements with the RESCEN in advance.

Administrative Department (N1)

2. **Changes to Eval/Fitrep Process** – The changes to the Performance Evaluation System take effect on 31 Aug 02. Navfit98A can be downloaded directly from the Battalion website (www.ssb1.navy.mil). According to BUPERS, data created under the previous Navit program will not work in the new system.

Command Master Chief (N00C)

3. **Recruiting Referral Program** – The Recruiting Referral Program is designed to award sailors who provide referrals to recruiters who eventually join the Naval Reserve. Recruiting is a significant function within the Naval Reserve Force mission. To be effective, “all-hands” share in this responsibility and are encouraged to provide referrals whenever possible. All Navy and Marine Corps personnel, Active and Reserve, are eligible to receive this award. Any member who refers at least four individuals who join the Naval Reserve will be awarded a Navy and Marine Corps Achievement Medal. Contact your local Naval Reserve recruiter today for further details on the Recruiting Referral Program.